



ST. PATRICK'S R.C.  
PRIMARY SCHOOL

BEHAVIOUR POLICY

Date Policy Approved:	4 <sup>th</sup> January 2021
Date Approved by Governors:	20 <sup>th</sup> January 2021
Date of Next Review:	Spring 2022

## Our Mission

**We come to a Roman Catholic School and so believe that Jesus was born, died and rose again for everyone. We aim to help, encourage and show God's way to our families, making sure that our Catholic traditions and faith are kept alive. Each year at school, we learn a little bit more about our faith so that we can all grow to love God and each other more.**

*At St. Patrick's, we seek at all times to be a witness to Jesus Christ. We remember this when putting our policies into practice.*

## Aim

To support a whole school approach to behaviour and discipline which fulfils legal requirements and which has a clear framework of rights and responsibilities with regard to desired pupil behaviour.

To encourage self-discipline in all pupils, helping them make positive choices and to recognise the consequences of their actions.

To promote an orderly, fair and safe environment for all through a consistent and positive framework for managing pupil behaviour.

## Rationale

This policy sets out the expectations of behaviour for children and adults working together at St. Patrick's. We believe that the relationship between everyone in our school community should be happy, caring and purposeful and should reflect our mission statement.

As a Roman Catholic school our mission is to love our children and help them to live by the gospel values. Alongside the academic learning that children receive we teach them about the gospel values and through our house system, reward them for displaying them.

Childhood is a learning journey and the skills and values children gather on their journey through school help them to become happy and successful adults.

We help children understand that, whilst we may sometimes disapprove of their behaviour, they, as individuals, are loved and valued. Any sanctions imposed will therefore be in this context. The emphasis is on rewarding those children who consistently try to meet our expectations of behaviour whilst supporting those who find it a challenge to do so. There are plentiful opportunities to reward, celebrate and reinforce desired behaviours for learning and play.

Included within this policy are our expectations for adults in school and this includes all staff as well as parents/carers. At St. Patrick's we are very fortunate to have supportive and understanding parents/carers. Our parents recognise that educating children is a process that involves partnership between home and school and

understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we welcome and encourage parents/carers to participate fully in the life of our school. This guidance supports the implementation of the home-school agreement that all parents agree and sign when their child starts here. On occasions when a child needs support with their behaviour, we will refer back to the home-school agreement. Parents and child will be asked to support it and sign the agreement so that we can find ways to help a child move forward in improving behaviour. A copy of the home-school agreement can be found in Appendix A.

### Our expectations of children

At St. Patrick's we have high expectations of our children. We expect our children to try their best to live by our gospel values:

**Respect:** This is perhaps the most important as it incorporates Jesus Christ's new commandment, 'love one another as I have loved you.' To treat others the way you want to be treated. This also includes having respect for school resources, your own and other people's belongings.

**Honesty:** being truthful with yourself and others even when this might mean we face a negative consequence for a mistake we have made.

**Tolerance:** having patience and tolerance for yourself and others. This includes valuing each other; classmates, friends, family, the school, parish and wider community. To understand the world beyond your own experience. This also includes getting on with each other and with the adults who work with you in school.

**Kindness:** being thoughtful and gentle towards others in what you say and what you do. This includes looking for ways to be kind so that children aren't left out of games or left alone in the playground or dining hall.

**Sharing:** to be able to work alongside others, sharing space, learning and play resources in a friendly, kind and tolerant way.

**Perseverance:** to do your best and keep trying even when it is hard. This includes class work, physical activity, relationships and trying to improve our behaviour.

**Courtesy:** remembering our good manners in words and actions. These include, 'please', 'thank you', smiles, holding a door open, letting someone pass in front of you. This includes communicating appropriately in a range of situations in the classroom, playground and dining hall with other children, staff and visitors. This also includes doing as you are asked the first time and listening to others when they are talking.

**Responsibility:** taking care of your own actions and words. This includes thinking about the consequences of our actions, positive or negative, and reflect on the impact of them on others.

**Forgiveness:** to be able to forgive, forget and move on when someone has hurt or upset you. This includes forgiving yourself.

### Our expectations of staff (including visiting staff) working at our school

At St. Patrick's we also have high expectations of our staff and believe that if we put the above gospel values into our own daily practice, our behaviour policy will be successful. We believe that adults should model the behaviour they wish their children to aspire to. In other words, all adults are expected to lead by example. Behaviour management also needs to be age appropriate and everyone needs to be consistent in managing behaviour in accordance with this policy. This also promotes pupil well-being, helps build self esteem and an 'I can' attitude amongst all our children. There are further notes and guidance for teachers and staff in: '*Putting our Behaviour Policy into Practice - additional guidelines & advice for teachers & staff*' document. This can be found in the teachers' induction pack.

### Our expectations of parents/carers & other visitors to our school

The purpose of this section is to provide a reminder to all parents, carers and visitors to our school about expected conduct so that we can work together to ensure an orderly, safe and fair environment for our children.

We expect all adults to show respect and concern for others by:

- Supporting the Catholic ethos of our school by setting a good example in their own speech and behaviour towards all members of the school community at all times.
- Working together for the benefit of our children. This includes resolving any issues of concern through calmly discussing and clarifying specific events in order to bring about a positive solution for the child.
- Respecting the school environment, including keeping the school tidy by not littering.
- Following our parking rules to keep our children safe when dropping off and collecting children from school.

In addition, for parents and carers:

- Correcting your own child's behaviour, especially in public where it could otherwise lead to conflict, aggressive or unsafe behaviour.
- When discussing issues relating to your child with their teacher the child should not initially be present without the teacher's agreement.
- Not approaching other parents about an issue between their children (this includes phone calls, texts, via social media).
- Not approaching a child about an issue between their children.
- Not discussing issues with other parents.

### **In order to support a peaceful and safe school environment we cannot allow:**

- Disruptive behaviour which interferes with the operation of a classroom, an office area or any other part of the school grounds. This includes during breakfast club and after-school activities.
- Use of derogatory, loud and/or offensive language or displaying temper.

- Threatening harm or the use of physical aggression towards another adult or child. This includes approaching someone else's child in order to discuss or chastise them and physical punishment against your own child on school premises. (Some actions may constitute an assault with legal consequences.)
- Damaging or destroying school property
- Abusive or threatening emails, phone or social network messages aimed at pupils or school staff
- Smoking and consumption of alcohol or other drugs or accessing the school site whilst intoxicated

**The above behaviours on school premises will be reported to the appropriate authorities and Governors will, where necessary prohibit an offending adult from entering the school grounds to safeguard our school community.**

**(For further information, see our 'Managing aggressive behaviour' policy)**

### Rewards

At St. Patrick's we have house teams which support our reward system. Each child is allocated into one of our houses, appropriately named after the gospel writers, Saints Matthew (green), Mark (yellow), Luke (red) and John (blue). Each house has a colour and staff in school reward children a house point (a coloured token) each time they spot a child displaying one of the above gospel values. The adult will tell the child why they are being rewarded the house point, E.g. 'Thank you for holding the door...have a house point for being so courteous.' 'Thank you for remembering to bring in your homework this week...I'd like to reward you a house point for taking responsibility for your learning.' Children can also report to an adult if they spot another child displaying gospel values and then the adult will reward the house point. Each week our house captains collect and collate the house points and the winning house is announced in our celebration assembly on a Friday. The house points are displayed in the hall so that everyone in the school community can see who is winning and the house cup is moved above the winning house. In the penultimate week of each half term, the house captains tot up the house points and the winning house for that term is announced, again in the celebration assembly on the Friday. The winning house get to have an hour (2-3 p.m.) of fun and games on the final Wednesday of each half term. This will be organised and implemented by the house captains and the Deputy Headteacher. The tubes are emptied of house point tokens and we start again. The house captains and Deputy Headteacher keep a cumulative score and the winning house is announced in the final assembly at the end of the year. The winning house will be given a treat on the final day.

We only give one house point for each positive behaviour noticed and we do not give out blanket house points to either the whole class or groups of children. Class teachers may wish to reward a house if they have the most house points to encourage in house competition.

**This reward system is the most successful and is at the forefront of the strategies we use at St. Patrick's.**

**Positive behaviour has positive consequences** so we also reward children for their efforts in other ways. Examples of other rewards are:

- Praise and encouragement
- Spot children with positive behaviour and tell someone
- Class dojo\*
- Certificates awarded by the class teacher & presented in the weekly celebration assembly
- Public acknowledgement in the classroom
- Communication with parents via class dojo, letters of praise from the headteacher, speaking to parents at the end of the day, telephone calls home at the end of the day, end of the week
- Stickers from teachers and the headteacher for worthy work
- Bring a child to another teacher or headteacher
- Showing worthy work to another teacher or headteacher
- Other specific individual rewards/recognition from the class teacher

#### \*Class Dojo

Class dojo helps to create a positive learning climate in a classroom and our teachers use it to give out immediate rewards for children who are actively engaged in their learning during lessons. It also provides an additional communication tool between our teachers and parents so that teachers can give parents positive feedback easily and in an alternative way. Class dojo is used in addition to the house system and is more specific to teaching and learning. The house system is our reward system for our behaviours.

#### A Rights Respecting School

St. Patrick's has achieved the bronze award as a Rights Respecting School. This can be easily incorporated into our behaviour policy and is easy for everyone in our community to understand. We have matched up children's rights and how to respect the rights of others with our gospel values.

<b>RIGHTS Children have the right to...</b>	<b>Children should respect the rights of others by...</b>	<b>GOSPEL VALUES</b>
To be protected from conflict, cruelty, exploitation & neglect	Caring and respecting each other with understanding. Not to bully or harm each other	Respect, tolerance, kindness
To a clean environment at home, at school or wherever they are	Doing what they can to look after the environment	Responsibility, respect
To be educated	Learning as much as they can and helping others to learn	Perseverance Responsibility Sharing, kindness

To freedom of thought and religion	Respecting other people's thoughts and religions	Tolerance, kindness, respect
To be heard	Listening to people	Courtesy, tolerance, kindness
To proper medical care	Taking care of themselves	Responsibility
To be loved and respected	Showing love and respect to others	Respect, kindness, sharing
To special care for special needs	Being the best they can be	Perseverance
To make mistakes	Learning from their mistakes	Forgiveness, honesty
To be adequately fed	Understanding that food and water are to be appreciated in our world and we are fortunate to have enough whilst others do not, therefore we don't waste it	Responsibility, sharing, kindness
To relax, play and join a wide range of activities	Including everyone in their games	Kindness, sharing

We promote four rights to support everyone in our school community:

1. Everyone has the right to feel safe
2. Everyone has the right to respect and dignity
3. Everyone has the right to learn
4. Everyone has the right to do their work

What does our behaviour policy look like in the classroom?

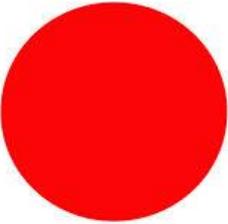
- Each classroom clearly displays the gospel values & expectations for childrens' behaviour.

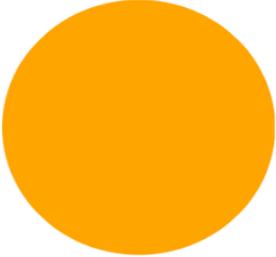
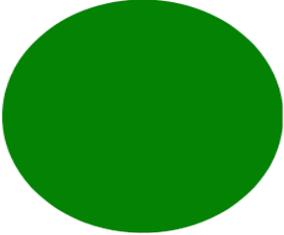
Expectations of behaviour

- Respect everyone in our classroom
- Follow instructions from adults
- Try our best with our work
- Stay focused on our own work
- Be an active listener
- Keep in our own space
  
- Each classroom has a 'classroom charter' written by the children with the help of their teacher. All children and adults working with the class have signed the charter. The charter is a contract where children and adults have agreed to try their best to follow the gospel values and expectations of our school. It can have examples of what this positive/negative behaviour looks like in their classroom. This is on display and is there to support the class team.

- In Early Years and Year 1, each classroom/area displays a sun/cloud/rain. From Year 2 – Year 6, each class displays a traffic light chart.
- All children start each teaching & learning session on the green/sun.
- Children will be given the opportunity and every chance possible to return to green/sun as soon as they are showing that they are trying their best to follow the gospel values.
- Adults will give out house points as rewards to children who are consistently following the gospel values.
- Adults will give out class dojos as rewards to children who are engaging to the best of their ability in lessons.
- Adults will provide additional & possibly alternative ways to support children get back to green before the end of the session. (There are further notes and guidance for teachers and staff in: *'Putting our Behaviour Policy into Practice - additional guidelines & advice for teachers & staff'* document. This can be found in the teachers' induction pack.)
- Children are on task and able to follow instructions calmly and sensibly.
- There is no shouting in the classroom.
- Adults and children are calm, concentrating and considerate.

### Steps to follow in the classroom

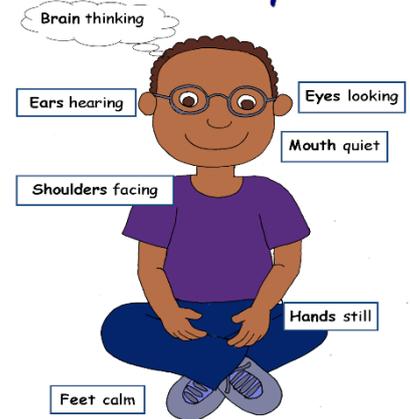
	<p>Children move here after they have had 3 or more reminders and have not been able to put things right to self-regulate their behaviour either on their own or with support from an adult. This means they will have some time out from their leisure time so that they can discuss with their teacher how to put things right in the next session. If this happens in an afternoon session and there is no leisure time, the child will be asked to move to another area of the classroom away from other</p>	
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	<p>children. The concerns will then be discussed at the end of the day.</p>	
	<p>After a second, gentle reminder, children will be moved to amber/ cloud. If the class teacher sees that the child is trying really hard to put things right to self-regulate their behaviour, they will be moved back to green. If not, the child and class teacher will spend an appropriate amount of time (normally 5 minutes) during the child's leisure time discussing a way to put things right to help self-regulate their behaviour in the next session. If in agreement, the child will start the next session on green/sunshine.</p>	
	<p>Every child starts each session on the green/sunshine. This means every child gets a fresh start for each session. Any concerns from a previous session should have been addressed by the class teacher and the child so that everyone starts afresh. Children stay at green if a gentle reminder is all that is needed to help a child to self-regulate their behaviour and is able to meet expectations.</p>	

\*Session: A session is 9:00 a.m. – break, after break until lunch, after lunch until home time (unless there is an afternoon break).

Our staff are committed to creating a positive, safe and happy classroom and learning environment. Just as we expect our children to try their best to use the gospel values to help them meet our expectations, our staff will try their best too. For example, they will persevere in their efforts to help and support a child to succeed with their behaviour. Adults will show kindness and respect. They will be gentle and calm in their manner and be understanding and tolerant of children's needs. For example, some children need longer to process information so it might take longer for an instruction to register with them. Adults will be more patient in these instances. Adults will forgive, forget and move on, just as we ask the children to. Adults will not bear a grudge against a child for a mistake they have made. They will show children they have forgotten about it by smiling, being gentle, showing kindness and continuing to help them.

## Be a Whole Body Listener



At the start of each session, the class teacher will ensure that each child's name is on green and will give brief reminders of how they'd like children to show they are ready to learn. For instance, teachers may refer to a display which reminds the class team of the expectations.



Teachers and adults will do everything they can to help a child get back to green before the end of the session and will spot any signs of better behaviour. When necessary, the class teacher will speak to a child about their behaviour during either the morning break or lunchtime. The class teacher will determine an appropriate and fair length of time. This can often take place in the playground, whilst going for a walk and discussing the problem. Adults will not ask children to stand at the wall during leisure time as this only humiliates a child and can fuel the problem further. It is important that all children get some exercise during leisure time so that they feel refreshed and are better equipped for the next session.

### Support for children who find it difficult to meet expectations

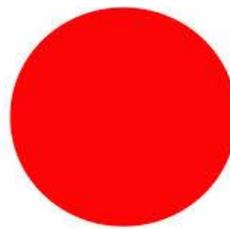
Just as we would with a child's learning, we provide support for all children to help them to succeed when managing their own behaviour. In most cases, this support is provided by the class teacher. Adults are committed to building positive relationships with children and will take the time to do this. Class teachers have the overall responsibility for supporting children with their behaviour (Teachers' Standards document, section 7).

We encourage our children at all times to make the right choices and meet our expectations. Adults in school are also committed to spotting children from other classes who are displaying and using the gospel values. Adults in school will reward children when they spot this, particularly if they are in the dining hall, in the playground and at particular times in the day, for example, breakfast club, lunchtime and after-

school club. Adults carry house point tokens and will physically reward children when they spot them using our gospel values and will tell the child why they have rewarded it to them. If an adult does not have the tokens, they can still award house points and ask the child to put their token in the tube when they return to class. Class teachers and support staff will actively encourage in-class house competitions to help build team work and positive relationships between children.

### **Negative behaviour requires supportive consequences**

- When a child reaches red or the rain and the class teacher has been unable to support the child to improve their behaviour during a session, there will be a need for additional supportive consequences.



As aforementioned, this can be time out from leisure time. It will be the

class teacher who supports the child at this time. If a child is causing so much disruption that learning cannot take place, the class teacher will use another member of staff to support them. This will usually be a more experienced teacher or a teacher who has taught the child before and has a positive relationship with them. The child can go to the other teacher's classroom to have a chance to think and reflect about their actions. The other teacher will keep the child with them until the end of this session and then talk to the child about how s/he can help the child to put things right. If ready and able, the child will re-join the class for a fresh start at green and the class teacher will continue with renewed & perhaps alternative support for the child. It is important that the child feels supported at this time and understands why adults have provided additional support. It is important that the class teacher keeps their own log of any such incidents so that they can learn how to support the child in future. (There are further notes and guidance for teachers and staff in: *'Putting our Behaviour Policy into Practice - additional guidelines & advice for teachers & staff'* document. This can be found in the teachers' induction pack.)

Other supportive consequences can include:

- A child can be asked to sit at an alternative table. This should be seen as a constructive and supportive consequence for a child as it will remove them from any distractions.
- Time out for 2, 5 or 10 minutes (depending on the age of the child) – to help calm the situation immediately. This enables the class teacher to continue teaching and for the rest of the class to continue learning. Again, this should be seen as a constructive and supportive consequence for a child as it will enable them to calm themselves so that they can relax, reflect and then prepare themselves to learn.
- Support from another colleague. This can be in the way of the class teacher seeking advice and asking for help with a child. This can be done either with or without the child present and can be done during lunchtime.
- Support from a member of the SLT. Again, this can be done by seeking advice and asking for help with a child. A member of the SLT can come and observe a child

in the classroom environment and offer support, advice and alternative strategies to the class teacher and child.

- Meeting with parents to discuss both positive and negative behaviours. This will then be followed up by more regular communication between the class teacher and parent. The class teacher will be committed to communicating positive behaviour choices so that improved behaviour is rewarded and positive relationships can be built.

*There are more examples of negative behaviour and possible supportive consequences in Appendix B.*

Some children, on occasions, may need a different approach for a period of time according to their own individual needs or disabilities. If this is the case, a member of the SLT will support the child and class teacher.

In some cases a personalised programme will be developed for a child between school and the parent/carer. This is called a Behaviour Support Plan. Targets agreed will be signed by the class teacher, child & parent/carer and the initial plan will run for two weeks and be reviewed at the end of that time. It may be extended if staff feel the child needs continued support.

If a child has been supported via a Behaviour Support Plan this will be recorded on their school report and may be transferred to any new provision they attend.

### What does our behaviour policy look like at lunchtime?

At St. Patrick's we recognise and understand that lunchtime is many children's favourite time of the school day and so it should be! During this hour children, eat, let off steam, relax, have fun with their friends, play games they enjoy, learn to play co-operatively and develop social skills to enable them to become rounded and civilized human beings. Therefore, our lunchtimes are well thought out, planned for and creative so that children have the opportunity to learn these essential life skills. We don't want the children missing out on these opportunities and therefore, we keep 'lost leisure time' to a minimum.

We want to have consistency throughout the school day so that all members of the school community have a shared understanding. However, we also recognise that children will have fall outs, disagreements & arguments as they learn to co-operate with their peers. Therefore, they will need lots of help and support from the adults in the playground and dining hall. Sharing playground resources, sharing space, taking turns, working as a team are all skills that will take time to learn and our staff recognise this. Children will need help from adults when sorting out who goes first and the rules of various games. This is all part of their personal & social development and adults will help children with this.

All children start on a 'virtual green' – it is not practical to have charts outside or in the hall. Children will not be sent out at lunchtime by teachers to stand at the wall. If a child has to lose some of their leisure time, they will spend it with their class teacher (or

the teacher who has made the decision) so that they can discuss how we can help put things right so that things will improve in the future.

At St. Patrick's our staff are committed to ensuring that our school playground is a safe, welcoming and happy playground for all our children so that they can 'relax, play and join in a wide range of activities'. This matches our aim to become a Rights Respecting School.

We have four 'golden' rules to follow in the playground:

- ✓ Use kind words
- ✓ Use gentle hands
- ✓ Be a good friend and let people join your game
- ✓ Be gentle when you play so that people don't get hurt

These golden rules are displayed in the dining hall, the playground & toilets to help remind children and staff. Teachers may display them in their classrooms if they so wish. The DHT also reminds children of these golden rules in the celebration assembly on a Friday.

Our staff will ensure that there is an appropriate amount of equipment and resources available in the playground for our children to play with. Our staff will consult with the children about what games they would like to play or equipment they would like to use so that children are participating in healthy activities which they enjoy. We recognise that when children are engaged in physical activities that they enjoy, they are less likely to display challenging behaviour.

Just as in the classroom and other areas around school, adults will be doing their best to spot children following the four 'golden' rules, using our gospel values and meeting our expectations. They will be keen to point this out to children and reward them with house points. Class teachers will actively seek out a behaviour report from staff on lunchtime duty so that they can praise and congratulate their children.

Other rewards will include:

- Praise and encouragement
- Reporting the good news to the class teacher, particularly when there has been a recent improvement
- Reporting the good news to a child's parent
- Giving out 'good behaviour' stickers
- Class teachers can reward an extra 5 minutes play if reports from staff are consistently good during a week
- Giving out 'golden' behaviour stickers

In our playground, our staff will use yellow and red cards (similar to a sports referee) if a child presents negative behaviour and needs reminding of our 4 rules.

Step 1 – a child will be given a gentle reminder

Step 2 – a child will be given a 2<sup>nd</sup> reminder. Their name will be noted down on a yellow card

Step 3 – a child will be given a 3<sup>rd</sup> reminder that their name is down twice on a yellow card

At this stage, the adult will have a conversation with the child to remind them of our 4 lunchtime golden rules. The child needs to be made aware of what consequences will follow if they are going to continue to struggle to self regulate their own behaviour. It is helpful if the adult takes the child for a walk around the playground at this stage so that the child feels calmer and more relaxed before re-joining a game.



Step 4 – red card. The child misses the rest of their leisure time and this is reported to the class teacher. The class teacher makes a decision as to the next steps. This might be that the child spends part of their next leisure time discussing ways in which the teacher can help put it right and improve their behaviour in future.

If a child receives 2 red cards in a week, the class teacher will follow the same procedures we use for supporting children in class. This will start by asking for support from a more experienced colleague if necessary. (There are further notes and guidance for teachers and staff in: *'Putting our Behaviour Policy into Practice - additional guidelines & advice for teachers & staff'* document. This can be found in the teachers' induction pack.)

**Steps 1-3: Staff who are on duty at lunchtime do not need to inform the class teacher of children receiving reminders and yellow cards.**

Physical altercations: If there is a fight between 2 children, this is a red card offence and the class teachers & SLT need to be informed. In the first instance, the children are brought to members of the SLT so that they can be given the appropriate support and attention. As a sanction for fighting, the children will miss their leisure time the next day and spend it with their class teacher, discussing the related issues and reasons for the altercation. Children should then help the class teacher with some classroom jobs and reconcile with the other child. Class teachers and SLT will make the decision about informing parents. If a child is injured and particularly if it is a head injury, first aid must be administered and parents need to be informed.

In extreme cases, the school may withdraw the invitation for a child to stay on the school premises during lunchtime (excluded from lunchtime).

### Pastoral Support Plans

- This is a time limited plan (up to 14 weeks) to support a child to stay in school
- To prevent an exclusion or following an exclusion we may place pupils on a Pastoral Support Plan (outlined within DfE attendance guidance) to support them with reintegrating back to school.
- The DfE sets out guidance where a school may consider the use of a Pastoral Support Plan:

*'In exceptional circumstances there may be a need for a temporary part-time timetable to meet a pupil's individual needs. For example, where a medical condition prevents a pupil from attending full-time education and a part-time timetable is considered as part of a re-integration package.*

*A part-time timetable must not be treated as a long-term solution. Any pastoral support programme or other agreement must have a time limit by which point the pupil is expected to attend full-time or be provided with alternative provision.'* DfE Attendance Guidance 2017

Bullying – please see the Anti-bullying policy

### Serious Incidents

St. Patrick's also utilise either a preventative placement as a support mechanism or as a consequence, usually within school, for a period of time of up to 3 days or alternatively at St. Edmund's RC Primary School for up to 3 days. Where this is off site at another school, a member of staff will accompany the child.

For serious incidents a fixed term or permanent exclusion may be utilised at the discretion of the headteacher and governors.

Following fixed term exclusion, we may place pupils on a pastoral support plan (outlined within DfE attendance guidance) to support them with reintegrating back to school.

The school will follow guidelines and procedures from Manchester Local Authority regarding fixed term and permanent exclusions.

### Reporting negative behaviour

At St. Patrick's we use CPOMS (Child Protection Online Management System) for recording any serious behaviour incidents. It is the class teacher's responsibility to report any serious negative behaviour from a child during lessons, snack time, assemblies, prayer & worship, play times (see examples from Appendix B). It is the responsibility of the lunchtime staff to report any serious negative behaviour from a child during lunchtime either in the dining hall or in the playground. The member of staff who deals with the incident, makes the report, including the action that has been taken. It is expected that staff report the incident once it has been dealt with and has been resolved. At times, staff may need to ask for advice from another member of staff or SLT as to how best to resolve an incident. At our school, our staff are committed to helping each other to support children's behaviour. It is absolutely essential and the expectation that staff in our school will seek out a child who has received support to check on how they are improving to manage and self regulate their behaviour, reward them and inform the class teacher and parent. This will show the child that they have made a good choice, done the right thing and that their negative behaviour has been forgiven and forgotten.

### Mechanism for policy monitoring and review

Evidence will be gathered on a regular basis as to the effectiveness of the policy. This policy should be reviewed annually.

Next review date is January 2022

### Other related policies

Safeguarding

Anti-bullying

Equality

SRE

SMSC

PSHE

Promoting British & Gospel Values

## Appendix A Home School Agreement

Pupils achieve their best when teachers and parents support each other in partnership.

In partnership, parents expect the school to:-

- ❖ Provide a Catholic education, employing, whenever possible staff who are practising Catholics.
- ❖ Provide a happy, safe, orderly, caring and spiritually aware school environment.
- ❖ Provide a curriculum and teaching that will enable all children to achieve their best.
- ❖ Encourage personal, spiritual and social development, respect and self-discipline.
- ❖ Issue regular information about pupil progress and achievement and early notification of any problems.
- ❖ Be open, welcoming and supportive of parents, visitors and members of the parishes and local community.
- ❖ Provide a positive approach to discipline by encouraging good behaviour.
- ❖ Provide information on curriculum areas, so that support can be given at home.
- ❖ Prepare children for transfer to secondary school.

In partnership, the school expects parents to:-

- ❖ Support the school's Mission Statement.
- ❖ Support their children in participating in the practices and observance of the Roman Catholic Faith and the Sacramental Programme.
- ❖ Ensure children attend school every day, arriving punctually.
- ❖ Follow the school dress code, ensuring that it is correctly labelled and bring the required equipment and books.
- ❖ Take an interest in progress, homework, school activities and attend parent meetings.
- ❖ Support the standards, rewards and sanctions in the school's discipline and behaviour policy.
- ❖ Make staff aware of any concerns or problems that affect the child's life at St. Patrick's R.C. Primary School.
- ❖ Support the standards of behaviour which are expected of all adults in the school.

In Partnership, the school and parents expect each pupil to:-

- ❖ Participate in the religious life of the school.
- ❖ Work and play amicably with other children.
- ❖ Arrive in class on time.
- ❖ Bring reading books, homework and P.E. kit as required.
- ❖ Respect the learning of others.
- ❖ Follow the class and school rules.
- ❖ Try their best in all areas.
- ❖ Show respect to all staff, other children and visitors.
- ❖ Demonstrate respect for the school premises and its resources.
- ❖ Take and deliver communications between home and school.

Signed: \_\_\_\_\_ (on behalf of the school)

Signed: \_\_\_\_\_ (parent/carer)

Signed: \_\_\_\_\_ (pupil)

Date: \_\_\_\_\_

## Appendix B

Teachers, support staff and children have worked together as class teams to draw up examples of positive behaviour that we love to see in our school. Children will be praised for these behaviours, words and actions and will receive house points and other positive consequences already referred to earlier in the policy.

<b>Respect</b>	
<b>Honesty</b>	
<b>Tolerance</b>	
<b>Kindness</b>	
<b>Sharing</b>	
<b>Perseverance</b>	
<b>Courtesy</b>	
<b>Responsibility</b>	
<b>Forgiveness</b>	

### Expectations of behaviour

- ✓ Respect everyone in our classroom
- ✓ Follow instructions from adults
- ✓ Try our best with our work
- ✓ Stay focused on our own work

- ✓ Be an active listener
- ✓ Keep in our own space

We have categorised our high expectations of conduct and have listed consequences to encourage children to follow them. At St. Patrick's we understand the importance of a consistent approach and as teachers, support staff and children, we agree that these supportive consequences are fair. At the same time, we understand that our children are learning to behave and will sometimes make mistakes. To ensure we help children with their social, emotional and mental health development, we have supportive consequences designed to increase their understanding of how their behaviour affects their learning and learning of others. We have colour coded these behaviours in terms of severity in order that we use a staged approach. Examples are:

<b>Green is good! Good to go!</b>	<b>Encouraging consequences</b>
<ul style="list-style-type: none"> <li>✓ Respecting everyone in our classroom</li> <li>✓ Following instructions from adults</li> <li>✓ Trying our best with our work</li> <li>✓ Staying focused on our own work</li> <li>✓ Being an active listener</li> <li>✓ Keeping in our own space</li> </ul> <p><i>(other agreed green behaviours specific to a class team)</i></p>	Positive praise from adults Reward stickers Reward certificates in celebration assembly Class dojos Informing parents Informing other teachers, headteacher Notes & phone calls home
<b>A need for a reminder (think pink!)</b>	<b>Supportive consequences</b>
Lack of responsibility for own learning Poor concentration Not focused on work Ignoring instructions or not following instructions the first time Non-aggressive throwing of objects Invading the personal space of others Running through school to get from one place to another	Gentle, verbal reminders Up to 2 gentle verbal reminders can be given for each of these negative behaviours Class teachers and support workers will actively praise and encourage good choices in a gentle, quiet and kind manner so that a child remains at green
<b>Medium level negative behaviour (orange/cloud)</b>	<b>Supportive consequences</b>
Inappropriate undirected language which is rude Refusal to work Refusal to follow instructions/co-operate Persistent invading of personal space Persistent lack of effort in work books Deliberately provoking others Deliberately disrupting teaching and learning Deliberate unkindness to others	5 minute discussion with the class teacher during leisure time to discuss how we can put it right 10 minute discussion with the class teacher during leisure time to discuss how we can put it right The class teacher might suggest a supportive measure (moving place/table) for the next session
<b>High level negative behaviour (red/rain cloud)</b>	<b>Supportive consequences</b>
Consistent refusal to work Consistent refusal to follow instructions Unwillingness to try and improve behaviour	1. Another teacher gets involved to support the class teacher

<p>Intimidating others Physical violence towards another</p>	<ol style="list-style-type: none"> <li>2. Work out of the classroom in a safe place, usually in another classroom for the remainder of the session. Inform parents &amp; record meeting</li> <li>3. Work in another classroom for a morning/afternoon session. Inform parents &amp; record meeting (with a colleague)</li> <li>4. Work in another classroom for a full day. Inform parents &amp; record meeting (with a colleague)</li> <li>5. Meeting with parents with SLT &amp; record meeting</li> <li>6. Internal exclusion away from other pupils for upto 3 days</li> </ol>
<p>Most serious level (zero tolerance) behaviour</p>	<p>Supportive consequences</p>
<p>Unprovoked physical or verbal aggression directed towards an adult or pupil Racism Bullying Use of objects to hurt others</p>	<p>Immediate SLT (Deputy or Headteacher) to support Meeting with parents Internal exclusion Fixed term exclusion Permanent exclusion</p>
<p>When there are continued and significant concerns around a child's behaviour or there is a serious incident, the school will work in partnership with parents to resolve the issue(s). This could include the option of an internal exclusion at our partner school, St. Edmund's, Miles Platting. The child would be supervised by a member of staff from St. Patrick's. This would only be considered if:</p> <ul style="list-style-type: none"> <li>➤ It is a proportionate and appropriate response to the behaviour</li> <li>➤ It is used as a preventative measure to a fixed term or permanent exclusion</li> <li>➤ Parents give their consent</li> <li>➤ It is clear that systems are in place to support the child to make the necessary improvements to their subsequent behaviour.</li> </ul>	

## **Appendix C**

### **COVID-19**

#### *Expectations and amendments to the current behaviour policy*

Our priority is to ensure the safety of all children and staff. With this in mind, it has been appropriate to make amendments to the current behaviour policy. Expectations for learning behaviours are still very much valid. However, additional COVID-19 expectations are now in place – children and staff will need to know these and understand them as they are designed to keep everyone safe. These expectations are in line with DfE guidance and the school risk assessment.

Green – good to go! COVID-19 expectations		
Hygiene	Moving in and around school	Resources
Hands are always washed on entry to school for at least 20 seconds following the guidance	Arrive and depart on time to ensure that the school plans for social distancing are not compromised	Items such as pencil cases & books are left at home
Hands are always dried correctly	Ensure a 2 metre distance whilst waiting outside. Stay next to a parent/carer	Mobile phones must be left at home
Hands are regularly washed (at least 20 seconds) during the timetable	Always use their allocated door to come in and out at break & lunch	Allocated learning/equipment packs are not to be shared with others
Hands are washed before and after food	Always keep a 2 metre distance when queuing or lining up (evacuation drill, end of break)	Respect resources and look after them
Use the tissues on the desk to cover mouth and nose when coughing or sneezing	Stay in line, do not overtake when walking around the school grounds	All learning equipment stays in an allocated space (tray on desk)
Throw used tissue in the lidded bins Catch it, bin it, kill it!	Always stick to the play zones that have been allocated	Allocated work space and chair is always used and other work spaces are respected
If you don't have a tissue, cough or sneeze into elbow or shoulder, not your hands	Always stay with your group and follow the 2 metre distance rule as much as you can	Only use your own water bottle and understand not to share with others
Hands are always washed after coughing, sneezing or blowing your nose	Play non-contact games with their allocated group	Only touch your own food and respect it. Do not throw food
Allocated toilets are always used	Help others in your group. Give gentle reminders if needed	Do not leave litter when you finish eating. Bag it, bin it!
Avoid touching mouth, nose and eyes with hands		

Cont/...

<b>Think pink! (low level negative behaviour)</b>	<b>Supportive consequences</b>
Not following any green instructions first time Not lining up safely and in line with the new expectations Running or overtaking when in the line Bringing in belongings from home	Gentle reminder to get back to green
<b>Amber (medium level negative behaviour)</b>	<b>Supportive consequences</b>
Refusal to wash hands or not washing hands for at least 20 seconds  Persistent not following hygiene expectations for coughing, blowing nose and sneezing  Entering other play zones when not allowed  Using other doors  Persistently not lining up safely  Persistently bringing in things from home  Persistently not following social distancing measures  Spitting on the floor	5-10 minute reflection time in class at break or lunchtime (with adult supervision)  20 minute reflection time during lunchtime during their allocated outdoor time (SLT supervision and conversation to help put things right)  Loss of lunchtime for reflection (SLT supervision and conversation to help put things right)  <b>If a child has to lose their lunchtime, SLT will telephone a parent to inform them and ask for support at home</b>
<b>Red (most serious level negative behaviour)</b>	<b>Supportive consequences</b>
Spitting within a 2 metre range of another person  Spitting at or towards another person  Coughing at or towards another person  Consistent refusal to follow COVID-19 instructions on keeping the school community safe	Work out of class for a minimum of a day and situated with SLT Discussion with parents over the phone Decision made as to whether, the COVID-19 learning environment is conducive for the child  Possible decision to learn from home